

# AUTHORIZATION / FEE AGREEMENT

## PROPERTY TO BE INCLUDED:

Appraisal District ID:  
Legal Description:  
Property Address:

BY SIGNING THIS FORM, I AGREE TO PROTEST THE MARKET VALUE / EQUITABILITY OF MY PROPERTY WITH THE APPRAISAL REVIEW BOARD OF MY COUNTY APPRAISAL DISTRICT & INFORM TEXAS PROPERTY TAX CONSULTANTS INC OF THE DATE-TIME OF THE HEARING IN WRITING.

## FEE AGREEMENT:

The undersigned owner or authorized agent of the owner ("Owner") hereby retains Texas Property Tax Consultants, Inc.\* ("Company") to represent the property owner ("Owner") as Owner's agent for all matters relating to the reduction of the Owner's real and/or business personal property taxes on the above listed property ("Property"). The Company shall be entitled to take any action authorized by this agreement. It is agreed that a copy of the original signature or an electronic signature on this document is as authoritative as an original signature.

If a property tax savings, defined as a decrease of the tax liability on the Property, results from the efforts of the Company or their agents, Company will receive a commission per property in the amount of 1/2 (50%) of any and all property tax savings for the current year and/or 1/2 (50%) of any and all recovered tax overpayments from previous years where the initial assessed value is less than \$1,500,000. If the initial and final assessed values are \$1,500,000 or above, the Company will receive a commission in the amount of 2/5 (40%) of any and all property tax savings for the current year and/or 2/5 (40%) of any and all recovered tax overpayments from previous years. In any given year where the initial assessed value is above \$1,500,000 and the final assessed value is below \$1,500,000, the applicable commission rates, 1/2 (50%) below \$1,500,000 and 2/5 (40%) at or above \$1,500,000, will be applied. The fee is due for each year for which tax liability is settled. The settlement procedure and amount of settlement with the County Appraisal District(s) are at the sole discretion of the Company.

This agreement is for the Tax Year 2022, is irrevocable during said period, and will remain valid for subsequent years unless revoked in writing by Owner prior to March 31 of any subsequent year and contains the entire agreement of the parties.

The contingent fee will be due and payable at the Company's offices after the property tax matters for any year are resolved on behalf of the Owner or any tax jurisdiction account is credited for property tax refunds. Payment of invoices shall be due within 30 days with past due amounts bearing interest of 1.5% per month, not to exceed the highest rate allowed by law. Company may withdraw from this agreement without notice if its fees become delinquent or requested information is not provided timely. Signatory of this agreement personally guarantees payment for the services. Company shall have security interest in the property until the fee, if any, is paid in full, including any recording fees. If Company represents Owner for multiple properties, Company shall have security interest in all represented properties until all fees, if any, are paid in full, including any recording fees. Any action arising from this agreement shall be brought in Dallas County, Texas, unless prohibited by applicable law.

If the Owner returns the contract to the Company during the final seven (7) days before the protest deadline, the Owner will be responsible for filing the protest with their local appraisal district.

For the initial year of service, if the Owner has protested the assessed value, the Owner must inform the Company by email, fax or text about the date and time of the Appraisal Review Board (ARB) hearing a minimum of five business days before the anticipated ARB hearing or this agreement becomes voidable for the initial year of service by the Company.

If the Owner supplies the Company with documents and/or photographs that are to be used by the Company in seeking a lower assessment, the Owner must supply such photographs and/or documents at the Company's office a minimum of three business days before the property's Appraisal Review Board hearing or all such documents and photographs are considered late deliveries.

If the Owner was referred to the Company, and the Owner states that the Owner was referred and by whom, a referral fee of 15% of the Company's total fee collections for the Owner's account(s) for the first year of this agreement will be paid to the person who referred the Owner.

## AUTHORIZATION:

The Company is hereby authorized and empowered to do any and all acts in representing the Owner in connection with the taxes for the Property which the Owner could perform in that regard, including but not limited to, executing Notices of Protest and Appointment of Agent Forms, presenting protests before an Appraisal Review Board, negotiating and resolving disputed tax matters including correction of any errors, checking and filing for missing exemptions of any kind, requesting refunds for previous years' tax overpayments due to errors or any other cause, and/or negotiating a property tax valuation (assessed value) and/or amount of property taxes through any other applicable procedure. Company does not guarantee tax savings to the Owner. This power of attorney revokes all powers of attorney or agent appointments previously filed with the County Appraisal District for the Property. The purpose of this agreement is not to appraise your property but to reduce your tax liability. When context requires, singular nouns and pronouns include the plural.

## AGREED:

**X**

Signature

Date



Signature

Date

John G. Hirschy, MAI, SRA, President  
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Please understand, any invoice you receive from us will not be a year-to-year comparison of property taxes, but, for the year of service, will be based on the original assessed value without our assistance and the final assessed value due to our efforts (accounting for exemptions) multiplied by the tax rate.